

Guidelines for Partnerships Involving the Gloucester Education Foundation and Other Non-profit Organizations



The Gloucester Education Foundation (GEF) has a long history of partnering with other nonprofit organizations in the Gloucester community to bring enriching and exciting educational experiences to the students in the Gloucester Public School District. We welcome such collaborations, and in forming these partnerships, we are guided by the following conditions and other specific conditions when necessary.

1. Prior to the start of any collaboration, both parties will sign a memorandum of understanding (MOU) outlining the roles and responsibilities of GEF and the partnering organization.
2. The purpose of the partnership should be of direct benefit to and endorsed by the Gloucester Public Schools; all requests for funding support must be submitted by the Gloucester Public School District on GEF's application form, available on the GEF website, and signed by the building principal, if applicable, and the Superintendent of Schools.
3. It is GEF's practice not to be an ongoing source of funding for another organization or project and strongly prefers our partners to match a portion of the program funding. GEF's practice is to support program costs that are above and beyond the partner organization's ongoing operating costs and will not replace and supplant funds in another organization's budget.
4. The partnership should provide direct service to students and/or the faculty in the Gloucester Public School District exclusively. GEF will not support programs that are attended by students outside of the Gloucester District.
5. The parties will develop a plan for the publication of information about the program, including mutually beneficial publicity and recognition of all partners involved in the project.
6. GEF will have the opportunity to participate in the design and evaluation of the project.
7. A GEF banner, signage or other visible recognition will be on display during the program.
8. GEF will be able to use any products from the partnership, including student work, photos or quotations of participants, in its promotional material.

Gloucester Education Foundation
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